

Carolina Health Centers, Inc.  
Board of Directors Annual Operating Plan

<b>Board Responsibility:</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>
Board Annual Meeting				X								
Board Self Evaluation (document to be distributed in advance with results to be presented and discussed at Annual Meeting)				X								
Review and approve the HRSA progress report/grant application and budget						X						
Strategic Plan Semi-Annual Review and Progress Report			X						X			
Review and approve the annual operating budget (total budget)												X
Review of Fee Schedule								X				
Review of Sliding Fee Policy and Copayments								X				
Review of Annual Audit with Independent Auditor			X									
Annual review of the QI Plan												X
Annual review of the Compliance and Risk Management Plan		X										
Review Annual Risk Assessment			X									
Approval of provider staffing plan and changes to provider compensation and benefits plan										X		
Annual review of provider credentials and renewal of privileges											X	
Review and approve annual Employee Benefits Plan						X						
Allocation of calendar year-end bonus pool for support staff					X							
CEO Performance Review			X									
<b>Schedule of Management Reports</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>
<u>Standing Monthly Reports:</u>												
President and CEO Report	X	X	X	X	X	X	X	X	X	X	X	X
Organizational Performance Summary (Finance and Statistics)	X	X	X	X	X	X	X	X	X	X	X	X

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CMO Report (includes Quality, Population Health, and Monthly Quality Measures)	X	X	X	X	X	X	X	X	X	X	X	X
Behavioral Health (written reoprt distributed monthly)	X	X	X	X	X	X	X	X	X	X	X	X
Pharmacy Services Dashboard (distributed monthly)	X	X	X	X	X	X	X	X	X	X	X	X
<u>Quarterly Division Reports:</u>												
Development and Corporate Compliance (includes HR)		X			X			X			X	
Operations (includes IT and Facilities Management)			X			X			X			X
Pharmacy Services	X			X			X			X		
<u>Semi-Annual and Annual Reports:</u>												
Organizational Performance <b>Semi-Annual</b> Report (site specific performance, actual to budget, performance metrics)			X					X				
Family Support Division <b>Annual Report</b> including review of proposed grant budgets					X							