

Carolina Health Centers



Meeting Minutes by:

Alyson Waters

Phone: 864-388-0301

Fax: 864-388-0648

E-mail:

awaters@carolinahealthcenters.org

Board of Directors Meeting

Date: February 24, 2020

Attending Chair: Greg Bullard

Board of Directors:			Staff		
Name:	Present	Absent	Name:	Present	Absent
Andrews, Nathan	X		Veer, Sue	X	
Banks, Abby	X		Simons, Locke	X	
Britt, John	X		Ferguson, Miriam	X	
Bullard, Greg, Chairperson	X		Grogan, Paul	X	
Ferguson, Gail	X		Holloway, Brooke	X	
Wright, Edward Earl		A	Davis, Rachel	X	
Kapetanakos, Kim	X		Mellette, Dominic	X	
Luna, Mario	X		Waters, Alyson	X	
Natvig, Deb		A			
O'Neal, Malcolm	X		Guests:		
Hutchinson, Donna	X				
Stackhouse, Mary (ex-officio)	X				

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	Greg Bullard	Mr. Bullard called the meeting to order at 6:04 PM*	
Invocation	Gail Ferguson	Ms. Ferguson gave the invocation.	
Attendance	Alyson Waters	Attendance was taken and a quorum was confirmed.	
Approval of Board Minutes		The January 2020 minutes were presented for approval.	Unanimously approved on a motion by Malcolm O'Neal and second by John Britt.

Leadership Team Reports:

President's Report (Monthly)	Sue Veer	Ms. Veer provided her monthly report, a copy of which is retained with the official copy of the minutes. In addition to routine updates, topics covered include: <ul style="list-style-type: none"> • Call to advocacy regarding health center funding; • Emerging concerns regarding Congressional language potentially impacting the 340B Drug pricing 	
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		<p>program;</p> <ul style="list-style-type: none"> • Plans for an all management meeting; • Plans to implement use of clinical pharmacists for Medicare Annual Wellness Visits; and • Beginning of strategic planning that will occur over the calendar year. 	
Organizational Performance (Quarterly)	Paul Grogan	<p>Mr. Grogan reviewed encounters, visits per day/shifts worked (FM & Peds), visits by payor, total collections, Average days in AR, OCHIN productivity and prescriptions filled, profit/loss, and Operating cash on hand.</p> <p>Announced that CHC is ranked 10th out of 106 health centers on the OCHIN Revenue Scorecard after using the system for only 7 month.</p>	
Quality Measures (Monthly)	Locke Simons	<p>Dr. Simons presented an abbreviated monthly report including the routine categories of: staffing, production, and quality and population health. Quality measures were deferred for this month. A summary of committee activities was reviewed. There were no action items presented.</p>	
	For Distribution Only	<ul style="list-style-type: none"> • Monthly RX Dashboard • Behavioral Health Report 	
Committee Reports:			
	Executive Committee	<p>Mr. Bullard provided a report on the meeting of the executive committee held Tuesday, January 21, 2020 noting that the meeting focused was focused on developing CEO performance goals for this contract period, initiating organizational strategic planning, and initiating the planning process for the perpetuation of leadership at both the board and executive staff level. Two items of business conducted during the executive committee meeting necessitate action on the part of the Board.</p> <ol style="list-style-type: none"> 1. The Executive Committee voted unanimously to eliminate retiree eligibility for the employee prescription drug plan. This will be effective immediately for currently employed individuals. Any retired individuals who are currently receiving that benefit will be notified immediately and given until the end of the calendar year to 	<ol style="list-style-type: none"> 1. This action was recommended by the Executive Committee and was ratified with a unanimous vote by the board.

		<p>transition off the CHC plan. Mr. Bullard explained that this action was taken by the Executive Committee in order to facilitate immediate notification of any individual receiving that benefit; thereby providing them the greatest amount of transition time possible.</p> <p>2. The Executive Committee is recommending to the Board that the performance and evaluation period for the CEO be extended to be concurrent with the current contract term which is two years. Ms. Veer affirmed that this is acceptable under HRSA guidelines. If this recommendation is approved and adopted, CEO performance goals being developed would cover the period through August 31, 2021, and the next performance evaluation would be due at that time.</p>	<p>2. Recommended by the Executive Committee and was ratified with a unanimous vote by the board.</p>
	Development Committee	No Report.	
	Finance Committee	No report.	
	Strategic Planning Committee	A summary of the Semi-Annual Strategic Plan Progress Report was provided and reviewed. No recommendations requiring action were put forth.	
Discussion Action Items:			
Standing Agenda Items	Grassroots Advocacy Report	Summary included in President's Report	
	Review of Corporate Policies	The board discussed a Pharmacy Co-Pay Assistance Policy, which was distributed in writing at the previous board meeting.	This policy comes by recommendation of the Finance Committee and was ratified with a unanimous vote by the board.
	Old Business	Brooke Holloway presented and update on OSV Corrective Action Plan, noting that all but one conditions have been addressed and that one will be finalized during the month of March.	
	New Business	No new business.	
Executive Session	Greg Bullard	Board chair, Greg Bullard dismissed staff	The board unanimously

		from board of directors meeting to go into executive session.	<p>voted to go into executive session on a motion by Andrews/Hutchinson.</p> <p>The board unanimously voted to come out of executive session on a motion by Britt/Ferguson.</p> <p>No action was taken in executive session requiring ratification</p>
Next Meeting		The next regular meeting of the Board of Directors for Carolina Health Centers will be held at The Inn on the Square on Monday,	
Adjournment			The board unanimously voted to adjourn on a motion by Britt/Andrews.
Board Chairman Greg Bullard	Electronic Signature		