



Operations, Information Technology, and Facilities

Miriam Ferguson, COO
Quarterly Report
November 25, 2024

IT department

- Tim Anderson is the Chief Information Officer
- Four people report to Tim.
- Trying to add one more PC tech
- Projects
 - Looking at a system to help manage faxes and scanned documents.
 - 40 new employees or transfers setup in the last month.
 - We had to reroute a lot of our phone and fax machines because of Helene.

Facilities

- Joe Eiland is the Facility Manager.
- One direct report
- Adding another facility person
- Projects
 - Generators going in at Lakelands, Saluda, and Ridge Spring.
 - Ridge Spring renovations are complete.
 - Calhoun Fall updates are out for bid.

Operations

- Family Medicine – 10 sites – 7 counties
 - Derek Bannister – Family Medicine Practice Manager – over 30 employees
 - Nikki Richard – Director of Clinical Support Services – around 60 employees
- Pediatrics – 3 sites – 2 counties
 - Jessica Brock – Pediatric Practice Manager – around 22 employees
 - Bonnie Lee – Director of Clinical Support Services for Pediatrics – more than 25
- Early Childhood Services - around 15 people
 - Shelly Nicholson 4 programs that relate to pediatrics – around 20 people

Operations

- Working to get Early Childhood Services (ECS) documenting in our EHR system when we share patients. ECS do see some patients that are not seen by our Family Medicine or Pediatric sites.
- Working on several policies related to patient care.
- Working with Brooke and others on setting up a new platform to host our Policies and Procedures.

ECS

- **Greenwood Women's Care Grant** which is a part of the Greenwood Community Foundation. The award amount is a minimum of \$1,000 and a max of \$10,000. This grant is being pursued to support the NFP program since this is the most expensive program that we have within our department, but also because we lost funding from First Steps Saluda and Edgefield this fiscal year. The deadline for this grant is August 31, 2024. Grant funding determinations will be made in October 2024. This is a 1-year grant. **We received \$5000.**
- **Parents as Teachers** celebrated 40 years on November 8th, which is also known as National PAT Day. The City of Greenwood Mayor, Brandon Smith, signed the Proclamation for National Parents as Teachers Day to recognize and proclaim November 8th as a day to encourage Parent Teacher Organizations and families in Greenwood to join forces to support children in the community in their educational goals.