

Carolina Health Centers



Meeting Minutes by:

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Board of Directors Meeting

Date: May 21, 2020

Attending Chair: Greg Bullard

Board of Directors:			Staff		
Name:	Present	Absent	Name:	Present	Absent
Andrews, Nathan	X		Veer, Sue	X	
Banks, Abby	X		Simons, Locke	X	
Britt, John		A	Ferguson, Miriam	X	
Bullard, Greg, Chairperson	X		Grogan, Paul		
Ferguson, Gail	X		Holloway, Brooke	X	
Wright, Edward Earl	X		Davis, Rachel		
Kapetanakos, Kim	X		Mellette, Dominic	X	
Luna, Mario	X		Waters, Alyson	X	
Natvig, Deb	X				
O'Neal, Malcolm		A	Guests:		
Hutchinson, Donna	X		Jacobs, Jessica	X	
Stackhouse, Mary (ex-officio)		A			

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	Greg Bullard	Mr. Bullard called the meeting to order at 5:03 PM	
Invocation	Greg Bullard	Mr. Bullard gave a brief invocation over the staff and board members of Carolina Health Centers.	
Attendance	Alyson Waters	Quorum was confirmed.	
Approval of Board Minutes		Approval of the April 2020 Board Meeting minutes.	The minutes were unanimously approved on a motion by Deb Natvig and second by Gail Ferguson.
Introduction of Behavioral Health Specialist	Sue Veer/Dr. Locke Simons	A brief introduction of Jessica Jacobs was given to the Board Members by Sue and Dr. Simons, both attesting to the skills she brings to CHC.	

Leadership Team Reports:			
Behavioral Health Services Assessment	Jessica Jacobs	Mrs. Jacobs was charged with conducting an evaluation of CHC's current BH services, assessing unmet needs, and developing strategies for enhanced service and coordination of care. Ms. Jacobs provided a summary of her findings and progress to date. A copy of Ms. Jacobs report will be retained with the minutes of the meeting.	
President's Report (Monthly)	Sue Veer	<p>Operational Updates and Status Report:</p> <p>Miriam Ferguson – reviewed the ongoing adaptation in operations, noting that Early Childhood Services professionals have been seeing more patients via DUO and other online platforms. She also reviewed the results of our mobile testing from May 20th at our Calhoun Falls practice.</p> <p>Brooke Holloway – updated everyone with statistics on Employee leave during Covid-19 pandemic for lack of childcare, being quarantined or exposure.</p> <p>Dr. Dominic Mellette reported on plans for reopening the pharmacies to walk-in traffic. Work ongoing to plan 6 foot zones for patients within the pharmacy, configuring how many people can occupy pharmacy at one time.</p>	
Organizational Performance Report	Paul Grogan	<p>Paul Grogan provided a report on the following:</p> <ol style="list-style-type: none"> 1. Monthly/YTD Performance 2. Review of Supplemental/Emergency Funding <p>A copy of the Organizational Performance Report will be retained with the official copy of</p>	 Organization Performance April 2020

		the minutes.	
CMO Report	Dr. Locke Simons	Dr. Simons provided a brief medical staff summary noting the following: 1. Resignation of Alejandra Medina-Jimenez, PA, from LC4. 2. The addition of Dr. Casey Holmes at Uptown	
		Dr. Simons provided a summary report of the most recent peer reviews. Also noted that, with the assistance of Director of Quality and Population Health, Terri Woodrome, all sites have been PCMH certified.	.
		<u>Action item #1:</u> Dr. Simons attested to the verification of credentials for each member of the medical staff (including the addition of Dr. Casey Holmes), and requested Board approval for granting full privileges to all providers.	Unanimously approved on a motion by Natvig/Ferguson
Distribution Only:	Quality and Population Health Measures Monthly RX Dashboard Behavioral Health Reports: - Beckman Center for Mental Health - CHC Behavioral Health Coordinator's Report		
Committee Reports:			
Executive Committee		No Report.	
Development Committee		No Report.	
Finance Committee		No Report.	
Strategic Planning Committee		Meeting Deferred	
Discussion Action Items: Standing Agenda items			
Grassroots Advocacy Report	i. Summary included in President's Report	A copy of the President's Report will be retained with the official	

		copy of the minutes.	
Review of Corporate Policies		No policies to be reviewed.	
Old Business	1. Submission of CADRE grant application	It was noted that the grant was submitted and is pending results.	
New Business		Deb Natvig requested an update regarding the Board portal to ensure that it is being kept current.	
Next Meeting		The Board of Directors for Carolina Health Centers discussed resuming face to face meetings and it was voted to continue via Zoom. The next regular meeting will be held on June 22, 2020.	Unanimously voted by the board.
Adjournment			The board unanimously voted to adjourn on a motion by
Board Chairman Greg Bullard	Electronic Signature		