

Carolina Health Centers



Meeting Minutes by:

Alyson Waters

Phone: 864-388-0301

Fax: 864-388-0648

E-mail:

awaters@carolinahealthcenters.org

Board of Directors Meeting

Date: August 24, 2020

Attending Chair: Greg Bullard

Board of Directors:			Staff		
Name:	Present	Absent	Name:	Present	Absent
Andrews, Nathan	X		Veer, Sue	X	
Banks, Abby	X		Simons, Locke	X	
Britt, John	X		Ferguson, Miriam	X	
Bullard, Greg, Chairperson	X		Grogan, Paul	X	
Ferguson, Gail	X		Holloway, Brooke	X	
Wright, Edward Earl		A	Davis, Rachel	X	
Kapetanakos, Kim	X		Mellette, Dominic	X	
Luna, Mario	X		Waters, Alyson	X	
Natvig, Deb	X				
O'Neal, Malcolm	X		Guests:		
Hutchinson, Donna	X				
Stackhouse, Mary (ex-officio)		A			

<u>Agenda Item</u>		<u>Discussion</u>	<u>Decision/Action</u>
Call to Order	Greg Bullard	Mr. Bullard called the meeting to order at 5:02 PM.	
Invocation	Greg Bullard	Mr. Bullard led with a brief invocation.	
Attendance	Alyson Waters	Quorum was confirmed.	
Approval of Board Minutes		Mr. Bullard, Chair called for approval of the July 2020 Board Meeting Minutes.	Approved on a motion by John Britt and Gail Ferguson second.

Leadership Team Reports:

President's Report (Monthly)	Sue Veer	Sue Veer provided an update in her primary domains of work, spending most of the time reporting on two areas: Advocacy: In addition to ongoing advocacy health center program funding and addition Covid relief funding, advocacy efforts have focused on addressing escalating	
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		<p>threats to the 340B Drug Pricing Program. Sue provided a comprehensive overview of the threats and the multipronged course of action being taken by the National Association of Community Health Centers and all its member centers.</p> <p>Covid 19 Response: With input from Dr. Simons and Miriam Ferguson and update was provided on Covid response activities. The report included details on testing numbers and plans for continued community testing events.</p> <p>The full report will be maintained with the official copy of the minutes.</p>	
Organizational Performance report	Paul Grogan	<p>Mr. Grogan presented the Organizational Performance Report including productivity and financial performance for the month of July and YTD. It was mentioned that, of note our contract pharmacy initiatives have generated \$381,000 in two months.</p> <p>The full report will be maintained with the official copy of the minutes.</p>	
Chief Medical Officer Report (Monthly)	Dr. Locke Simons	<p>Dr. Simons presented the CMO, Quality, and Population Health Report covering the following topics:</p> <ol style="list-style-type: none"> 1. Review of clinical measures. 2. Report on the Annual Risk Assessment conducted under the oversight of the Risk Management Committee. 3. Report on Peer Review: 35 providers reviewed with no major finding and 8 Providers with NO issues found at all. 4. Provider staffing: announced the addition Elizabeth Morris, FNP (hired as a floater). 5. Action Item re: Credentialing and Privileging: attested to the credentials of Matthew Anderson, PA and requested approval for granting full privileges within the applicable scope of practice. 	Action item was approved on a motion by John Britt and second by Nate Andrews.
Distribution Only:	<ol style="list-style-type: none"> I. Quality and Population Health Measures II. Monthly RX Dashboard III. Beckman Center Report 		

Committee Reports:			
Executive Committee		At the direction of Mr. Bullard, Sue reported that the Executive Committee has re-started their initiative to develop a plan to ensure the perpetuation of leadership at the both Board and staff levels. As it relates to the Board, efforts are underway to schedule virtual meetings with the staff of the target sites for board recruitment. In terms of staff leadership, an independent leadership assessment was conducted in 2018 and Sue has been charged with developing an executive summary for the Committee to review. In addition, Sue will be incorporating peer-to-peer assessments into the executive appraisal system and providing the Committee with a high level overview. Finally, a follow-up independent assessment may be commissioned in 2021. The goal of all these efforts is a comprehensive profile of leadership bench strength.	
Development Committee	John Britt	(Met in conjunction with Executive Committee)	
Finance Committee	Malcom O'Neal	Auditors are scheduled to report at the September meeting. Minutes from finance committee meeting will be loaded to the portal.	
Strategic Planning Committee		No Report.	
Discussion Action Items: Standing Agenda items			
Grassroots Advocacy Report	i. Summary included in President's Report		
Review of Corporate Policies		None to review.	
Old Business			
New Business			
Executive Session		To discuss CEO contract terms and performance goals.	The Board unanimously voted to go into Executive Session on a motion by _____.

			<p>The Board unanimously voted to come out of Executive Session on a motion by _____.</p> <p>No action was taken in Executive Session requiring ratification.</p>
Next Meeting	October 26, 2020 via Zoom	The next regular meeting of the Board of Directors for Carolina Health Centers will be held via Zoom.	
Adjournment		Approval for the board of directors meeting to adjourn for Executive Committee to begin.	The board unanimously voted to adjourn on a motion by John Britt and second by Malcolm O'Neal.
Board Chairman Greg Bullard	Electronic Signature		