



# Operations, Information Technology, and Facilities

Miriam Ferguson, COO  
Quarterly Report  
August 20, 2024

# IT department

- Tim Anderson is the Director of IT
- Four people report to Tim.
- Projects
  - Moving patient messaging to a new platform.
  - We had a false positive breach activity. A consultant was brought in to verify that it was a **not a breach**. Additional changes and updates have been made to our system to protect us.

# Facilities

- Joe Eiland is the Facility Manager.
- One direct report
- Projects
  - Updating some of the other offices – Ridge Spring is in progress
  - An arrangement has been made with someone to wash and maintain our vehicles.

# Operations

- Family Medicine – 10 sites – 7 counties
  - Derek Bannister – Family Medicine Practice Manager – over 30 employees
  - Nikki Richard – Director of Clinical Support Services – around 60 employees
- Pediatrics – 3 sites – 2 counties
  - Jessica Brock – Pediatric Practice Manager – around 22 employees
  - Erica Dorn – Pediatric Clinical Coordinator – more than 20
- Early Childhood Services - around 15 people
  - Shelly Nicholson 4 programs that relate to pediatrics – around 20 people

# Operations

- Holding biweekly meetings between operations and QI.
- We have made a job offer to someone for the Director of Pediatric Clinical Support Services.
- Evaluating paper processes.

# ECS

- **Greenwood Women's Care Grant** which is a part of the Greenwood Community Foundation. The award amount is a minimum of \$1,000 and a max of \$10,000. This grant is being pursued to support the NFP program since this is the most expensive program that we have within our department, but also because we lost funding from First Steps Saluda and Edgefield this fiscal year. The deadline for this grant is August 31, 2024. Grant funding determinations will be made in October 2024. This is a 1-year grant.
- **HRSA ECD Grant**
  - fiscal year September 1, 2023 - August 30, 2024 (year 1) and September 1, 2024 - August 30, 2025 (year 2)
  - Award amount: \$200,000 each project year
  - supports HealthySteps program and Pediatric Care Coordinators at all pediatric sites
  - 2 year grant period with the potential to be extended
- **MIECHV (Maternal Infant, and Early Childhood Home Visiting) Award**
  - -Fiscal Year 10/1/24 - 9/30/25
  - -Award amount: \$1,292,751
  - - supports: HFA, PAT, NFP programs and will be divided among the programs
  - - budget for each program is due on August 30<sup>th</sup>
  - - annual grant award